



## SUPERVISOR OF ELECTIONS, MIAMI-DADE COUNTY, FLORIDA

### ABSENTEE BALLOT REQUEST POLICY

To track the status of your absentee ballot, you may visit our website at [www.miamidade.gov/elections/ab-status.asp](http://www.miamidade.gov/elections/ab-status.asp).

**Any registered voter eligible to vote in an election may request an absentee ballot by submitting their request in the following manner. Requests will be accepted for an election no later than 5 pm on the 6<sup>th</sup> calendar day prior to the election.**

1. **ON-LINE/E-MAIL/FAX** - An absentee ballot may be requested on-line, please go to: <https://www.electionsfl.org/miamidade/index.php?mais=Y> via email at [abunit@miamidade.gov](mailto:abunit@miamidade.gov) or by fax at 305-499-8401. Please make sure to include the following information on your request:
  - Printed name of voter
  - Current residence address (If the address where the ballot is to be mailed is different from the residence address, the reason why it should be mailed to this address **must** be stated)
  - Date of birth
  - Voter registration number (optional)
  - Date of the election or elections for which an absentee ballot is needed
2. **TELEPHONE** – An absentee ballot may be requested by telephone. Please call 305-499-8444 to request your absentee ballot. You will need to provide the following information:
  - Full name of voter
  - Date of Birth
  - Current residence address (If the address where the ballot is to be mailed is different from the residence address, the reason why it should be mailed to this address **must** be stated)
3. **IN WRITING** - An absentee ballot may be requested in writing. The written request **must** include the following information:
  - Printed name of voter
  - Current residence address (If the address where the ballot is to be mailed is different from the residence address, the reason why it should be mailed to this address **must** be stated)
  - Date of birth
  - Voter registration number (optional)
  - Date of the election or elections for which an absentee ballot is needed
  - Signature of voter
4. **IN PERSON** - Picture identification that contains the voter's name and signature must be presented when an absentee ballot is requested in person.
5. **ISSUED TO VOTER'S DESIGNEE** - *(Limited to two ballots per election, only one of which may be for a voter who is not the spouse, parent, child, grandparent or sibling of the designee).* An absentee ballot may be picked up at Miami-Dade Elections Department, **2700 NW 87<sup>th</sup> Avenue, Miami, FL 33172** or to the Elections Department's Branch Office located in the Lobby of the Stephen P. Clark Center, **111 NW 1st Street**, on the day prior to and the day of the election if the person designated by the voter is an immediate family member and only on the day of the election if the designee is not an immediate family member. Picture identification of the designee must be presented along with a written request from the voter containing the following information:
  - Printed name of voter
  - Voter's daytime phone number
  - Voter's date of birth
  - Voter's registration number (optional).
  - Date of the election for which an absentee ballot is needed
  - Name of person picking up the absentee ballot
  - If the voter is a member of the designee's immediate family, reason why the voter must have someone else pick up the absentee ballot
  - If the voter is not a member of the designee's immediate family, the designee must also present a statement signed by a physician on the physician's stationery that due to a medical emergency involving the voter or voter's dependent, the named voter is unable to vote at the polls and is unable to pick up an absentee ballot in person
  - Signature of voter

**Note:** If the person making the request is not the registered voter, the requestor must be a member of the voter's immediate family or legal guardian and provide their name, address, relationship to the voter, signature (written requests only), and their driver's license number (if available).